

ELMS/BUILDING & GROUNDS COMMITTEE

JANUARY 13, 2026

The Elms/Building and Grounds Committee met on Tuesday, January 13, 2026 at 7:00 p.m. The meeting was held at the McDonough County Courthouse, 3rd floor, Law Library. Committee Members in attendance included, Chair Larry Aurelio, Vice Chair Vicky Kipling, Mike Cox, Allen Henderson, Roger Ward, Clayton Murphy, and Dana Walker. Others in attendance included Chad Wilson, Elms Administrator Jeff Howd, Deputy Clerk Kyah Beck, Sheriff Nick Petitgout, and County Clerk Jeremy Benson. Member Dave Cortelyou was absent.

Chair Larry Aurelio called the meeting to order at 7:00 p.m.

Review and Approval of December, 2025 Minutes

Member Walker moved with a second by Member Kipling to approve the minutes as submitted with corrections. Motion carried on a voice vote.

Farm Report

None.

Administrator's Report

Census is at 68, with 15 being private-pay. Medicare currently owes \$151,201.64. There were 19 admissions, and 11 discharges.

Financial Report

Member Kipling moved with a second by Member Murphy to approve the December, 2025 Financial Reports. Motion carried on a voice vote.

Elms Claims

Member Cox moved with a second by Member Murphy to approve the Elm's claims as submitted. Motion carried with a roll call vote of 7 yeas, 0 nays, 0 vacant and 1 absent.

Macomb Public Building Commission

None.

McDonough County Maintenance Directors Report

Chad Wilson presented the report. The main doors and door alarms are nearly complete. A total of 24 work orders were submitted, all of which have been completed. Chad Wilson and Jeremy Benson also informed the committee that the elevator renovation has been pushed back.

Building and Grounds Claims

Member Walker moved with a second by Member Kipling to approve the December, 2025 Building and Grounds Claims. Motion carried on a voice vote.

Expansion to the S. Collins Avenue Building

Chad Wilson, Jeremy Benson, and Nick Petitgout expressed concerns about storage at the Courthouse. Nearly all departments are required to retain records for many years, which has limited available storage in the attic. The Sheriff discussed the possibility of expanding the County building, where most records are currently stored. Sheriff Petitgout and Eric Blakeley will discuss potential ideas to bring back to the committee.

Other Items as Needed

Chair Larry Aurelio announced that Vicky Kipling will be taking the Vice Chair position to replace Terra Litchfield.

Executive Session

None.

Public Comment

None.

County Board Chair Comments

None.

Adjourn

Member Kipling moved with a second by Member Henderson to adjourn the meeting at 7:44 p.m. Motion carried on a voice vote.